

Exhibit 1

School Board Agenda Item CC-3
August 16, 2016

Executive Summary

Proposed Revised Job Description for the Executive Director, Strategic Initiative Management Position

Background: This item is being recommended for School Board adoption to meet requirements for revised job description.

Position Title: **Executive Director, Strategic Initiative Management**

Division/Department: **Chief Strategy & Operations Officer**

Salary Band: **E** **Range:** **\$99,110-\$165,320** **Point Range:** **1215-1339**

Salary Schedule: **2015-2016 ESMAB Salary Schedule**

Recommended Policy Status: Chart Job Description – **Final** Reading

Rationale: The 2016 - 2017 Organizational Chart was reviewed at the May 10, 2016 School Board Workshop meeting and approved at the May 31, 2016 Special School Board Meeting. At the May 31, 2016 Special School Board Meeting, it was recommended that the Executive Director, Strategy & Continuous Improvement position, be approved as part of the 2016-2017 Organizational Chart. The title for this position was subsequently revised to reflect Executive Director, Strategic Initiative Management. Accordingly, the job description for this position has been revised to meet the new organizational structure. The job description for the Executive Director, Strategic Management, is being revised to better align the qualifications and primary performance responsibilities of the position based upon the expected scope of work. The revisions include modifications that will ensure the job description accurately reflects the required qualifications, experience, accountability and essential performance responsibilities of the position. This includes changes to the overall position goal.

Oversee the implementation of strategic initiatives leveraging performance management and project management action plans that will contribute to advancing the quality, effectiveness and outcome of services received by all stakeholders. The position oversees the activities and goals of the District's Strategic Plan in areas of school performance and district outcomes

Revisions of the job description do not impact the salary band or salary range of the position.

Prior to the recommendation to the School Board for approval, the representatives from the Educational Support & Management Association of Broward (ESMAB) were provided a copy of the job description for their review and feedback. Additional feedback was not received prior to submission of this document for approval.

This position is currently filled.

Cost: There is no additional financial impact to the District.